



## Planning and Budget Council

Minutes – **APPROVED**

May 13, 2024

1:30 – 3:00 PM

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**Attending:** Patty Collis, Stephanie Dirks, Maggie Fishman, Benjamin Goldstein, Robert Holcomb, Kate Jolley, Sara Jones, Sean Martin, Eve Miller, Nancy Persons, Theresa Richmond, Whitney Schultz, Molly Senecal, Sandy Sigala, Jeremy Smotherman, John Stover, Debbie Weatherly

**Absent:** D’Juan Brundidge, Li Collier, K. Frindell Teuscher, Angélica Garcia, Monica Ohkubo, Joshua Pinaula

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1. **Approval of 04.22.24 Minutes**

Minutes were approved for posting.

2. **Member Announcements and Questions**

A grant proposal was added to today’s agenda. The May 14<sup>th</sup> Categorical Year-End training will be rescheduled.

3. **Review: SJRC Environmental Scan**

Jeremy Smotherman reviewed the [2021 SRJC Environmental Scan](#) which showed a decline in overall headcount and a slight shift in student age demographics. Differences between continuing and new student populations from 2016 to 2020, show enrollment declines across various demographics. Enrollment declines were noted in both fall and spring semesters. By the end of 2021, there was an increase in returning students, likely due to earlier COVID-related dropouts.

Population trends by Trustee regions also included future projections. Changes in Trustee regions will need to be updated. A steep decline in the Sonoma County population due to out-of-county and out-of-state migrations was highlighted. The scan also examined ethnic representation, age comparison, educational attainment, languages spoken at home, high school trends, unemployment rates, and job market data. Graduation trends show a decrease in associate degrees, certificates, and transfers. It was noted the impact of the Early College Magnet program was likely the result in a 40% enrollment increase from Piner High School.

The environmental scan, scheduled to be updated in 2026, provides crucial information for planning and adapting to demographic changes. The importance of more frequent updates was discussed, with a suggestion to provide regular local updates for better planning. Assistance was offered to improve the clarity of data presentation.

4. **Institutional Planning Update**

Jeremy Smotherman emphasized the goal of ensuring clarity in institutional and integrated planning, aligning all planning efforts with the mission and guided by our strategic initiatives. This encompasses aspects of the student journey, technology, facilities, and employee support and staffing. The importance of a unified planning process was emphasized to address questions about the direction and objectives of these plans.

5. **Grant Proposal for Climate Adaptation and Resiliency**

Kate Jolley presented a proposal for a \$650,000 grant from California’s Integrated Climate Adaption Resiliency Program. This grant aims to plan and create resiliency for climate change. The bulk of the funds will be used to hire a consultant to assess the college’s electrical infrastructure and some of David Liebman’s time. This assessment will inform the needs for a microgrid and assist in a statewide resiliency program. It will also help the state plan for climate change resilience at the statewide level. The grant term is project-based, expected to be completed within a year, depending on consultant

availability. Partnering with the Foundation of California Community Colleges, the data will be used for statewide information.

The grant includes a 20% indirect cost and aligns with our strategic goals. It was recommended to move forward with the grant application due June 6.

#### 6. **Budget/SCFF Update**

Kate Jolley reported that the Governor released the May budget revision on Friday without providing detailed information. Key points included acknowledgement of a 1.07% statutory COLA for K-14, but no commitment to funding it, an 8% reduction for all state agencies excluding education, and the elimination of 10,000 statewide vacancies. Impacts on funding and support are uncertain, particularly for the Chancellor's office. Awaiting the details of the May revise, the tentative budget will be a roll over of the current year budget and be finalized in September.

Currently there are three hold harmless funding provisions:

1. Student Centered Funding Formula (SCFF) calculation for the current year.
2. Prior year SCFF earnings plus COLA.
3. 2017/18 earnings plus COLA for each successive year.

The highest of these calculations determines funding. Currently, we are funded under provision #2 and in 24/25 will be funded under provision #3. The new hold harmless provision starting in 25/26 will be based on our 24/25 floor with a potential \$5.7 million reduction in 2024/25.

It was explained that going forward the hold harmless provision will maintain a minimum revenue contribution of \$138 Million base funding, which will not drop regardless of FTES. However, ongoing COLA will no longer be added to the base amount, and a one-time COLA will only be added in the current year. Over time, earned funding will eventually increase to match the funded base amount. The gap can also be closed by increasing completers, enrollment, etc. The majority of districts are currently on hold harmless, and there is a need for advocacy to extend the provision.

#### 7. **PBC Shared Governance Survey Results**

The survey provided valuable information to College Council. Jeremy Smotherman reviewed and discussed the [survey results](#):

- PBC provides feedback and support but does not make direct recommendations to the Board of Trustees, which instead come from the President or Academic Senate.
- Requests for agenda topics and clarifying questions provide space on the agenda for additional conversations.
- It was clarified that PBC does not inform District policies or procedures.
- PBC does not operate under the Brown Act.
- Areas for improvement include communication and productive use of time.

Recommendations to support PBC's effectiveness should be communicated to the Tri-Chairs. There was no feedback for College Council.

#### 8. **PBC Conversation Topic: PBC Conversations**

Concerns were expressed about the inflexibility during discussions and restricting comments deemed irrelevant to the agenda, limiting open dialogue. Conversely, as indicated on the PBC survey results, there are concerns of straying from the agenda and the committee's charge. Discussion included allowing diverse perspectives and collegial discussions with a broad space for determining relevance and the importance of flexibility to allow discussions while staying on track with agenda topics. It was pointed out items for discussion can be added to the agenda. Finding middle ground to balance structured agendas with the ability to have discussion to ensure participatory governance is critical.

Recognition and thanks were extended to Academic Senate President Nancy Persons for her leadership as PBC Tri-Chair, AFA President Sean Martin who will return in the spring, and Classified Senate President Debbie Weatherly.

The meeting adjourned at 2:55 p.m.