



Planning and Budget Council

Minutes – **APPROVED**

October 23, 2023

1:30 – 3:00 PM

Attending: D’Juan Brundidge, Ezraha Chaabon (proxy for Maggie Fishman), Li Collier, Patty Collis, Stephanie Dirks, Anne Donegan, Gene Durand, Robert Ethington, K. Frindell Teuscher, Angélica Garcia, Benjamin Goldstein, Kate Jolley, Sara Jones, Sean Martin, Eve Miller, Nancy Persons, Joshua Pinaula, Whitney Schultz, Sandy Sigala, Jeremy Smotherman, , John Stover, Debbie Weatherly

Absent: Maggie Fishman, Robert Holcomb, Teresa Solorio

1. **Approval of 10.09.23 Minutes**

The addition concerning how decisions will be made to spend Guided Pathway funds was added to the minutes under Member Announcement as requested. Debbie Weatherly moved to approve the minutes, Kate Jolley seconded, and the Minutes were approved.

2. **Member Announcements and Questions**

Trustee Ezraha Chaabon was welcomed and thanked for attending.

3. **Student Equity Plan Data**

[Student Equity Plan data](#) was presented by Jeremy Smotherman along with a [link](#) to how the Chancellor’s Office defines and calculates disproportional impact. The discussion addressed several key issues related to student equity, curriculum development, and resource allocation.

- Challenges students face, such as financial constraints, work schedules, housing, and course preparation time and the need to find solutions to better support students.
- Concerns were raised about curriculum development and program focus and the need for improvement and alignment with students’ educational goals.
- Strengthening the Program Review Committee’s process of program evaluation and relating student learning outcomes to program learning outcomes.
- Addressing disparities in student outcomes and supporting underrepresented student groups. Stronger representation at the state level to secure additional resources and support for students.
- A concern was expressed about the influence of corporate interests and austerity plans on the standards and metrics used to measure student success.
- Various factors affecting student success including the importance of students feeling a sense of belonging and considering other measures of success beyond completion rates, such as institutional and program learning outcomes.
- The need for further research to identify and understand the impact of programs and services that improve student success.
- Identifying successful programs in other colleges and learning from them to improve student outcomes.
- The budget and planning process should align with the college’s Mission and based on the student success metrics, it is not. How can processes be refined to support student success?
- Look at multiple aspects to define success including math and English completion; grades; institutional, program, education, and student learning outcomes; and strategic planning outcomes.

4. **Sustainability Plan**

Kate Jolley [presented a proposal](#) to charge the Sustainability Committee with developing a five-year Sustainability Plan to include benchmarks and a roadmap to achieve the Presidential Climate Commitment and the Chancellor's Office climate goals.

Discussion included: aspects members would like to see in the plan such as accessible, safe and equitable transportation and advocacy for sustainability related projects; ability to achieve goals within timelines; importance of key metrics to track progress; and resource constraints. It was pointed out, however, the focus of the agenda item is the proposal of developing the plan, and these details are part of the plan development.

It was agreed the Sustainability Committee is the logical group to develop the plan. Kate Jolley will work with the Sustainability Committee with the goal of having a plan at the end of 2023-24 and will provide an update for discussion at a future meeting

It was also suggested that annual committee reports should be included in the Shared Governance Manual.

The meeting adjourned at 3:03 p.m.

[PBC Committee Function](#)